2020 WINTER/SPRING COURSE SCHEDULE

1515 South Munn
Maryville, MO 64468

660-562-3022

www.maryville.k12.mo.us
MARYVILLE R-II SCHOOL DISTRICT
NON-DISCRIMINATION POLICY

It is the policy of the Maryville R-II School District not to discriminate on the basis of race, color, religion, gender, national origin, age or disability in its programs or employment practices as required by Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and Title II of the Americans with Disabilities Acts of 1990.

Inquiries related to District’s employment practices may be directed to the District Compliance Coordinator, Maryville R-II School District, 1429 S. Munn, Maryville, MO 64468; telephone number 660-562-3255. Inquiries related to District programs may be directed to the Maryville R-II School District, Federal Programs Administrator, 1429 S. Munn, Maryville, MO 64468; telephone number 660-562-3255.

Inquiries or concerns regarding civil rights compliance by the District should be directed to the Maryville R-II School District’s Compliance Coordinator. Inquiries and complaints may also be directed to: The Office for Civil Rights, Kansas City office, U.S. Department of Education, 8930 Ward Parkway, Suite 2037, Kansas City, MO 64114; telephone 816-268-0550; Fax: 816-823-1404; TDD: 877-521-2172.

We are an Equal Opportunity Employer complying with Title IX Section 504.
Tie Dye on the Fly – NEW – 20SPETD
Celebrate spring by creating a fun, colorful t-shirt to bring you out of the winter funk. We will experiment with 3 colors: red, turquoise and yellow to design a unique pattern. As we are working with dye, please wear old clothing and shoes. Please bring a washed, white, 100% cotton T-shirt old or new. Kids are welcome to register with an adult.

Instructor: Davina Gilham
Starts: Thursday, March 19
Length: 1 session 5:00-7:00 pm
Fee: $12

Your Family Heritage & Genealogy – 20SPEFH
This course will offer the basics to getting started, organizing, and storage of research. Learn how to use birth, death, and marriage records to find clues to other family members. Understand Census Records and the collateral information that can lead you on the trail of your ancestors. What records are available, where to find them, and source documentation. Has your Family Tree caught a bug? We will talk about cures and prevention for that. We will look at the benefits of DNA testing and what it can bring to your research. On-line genealogy research vs. boots on the ground research, what are the benefits or disadvantages.

Instructor: John Campbell
Starts: Tuesday, March 3
Length: 3 sessions, 6:00-8:00 pm
Fee: $30

Introduction to Drone Flight – NEW – 20SPEIDF
A beginners class for the basics of UAV’s (Unmanned Aerial Systems). You do not need to own a drone to take this class. Basic course for those who do not have drone experience and are interested in getting one. Includes aerospace safety and guidlines for flying.

Instructor: Travis Husing, FAA Licensed Commercial Drone Pilot
Starts: Thursday, April 2, 16 & 30
Length: 3 sessions, 5:30-6:30 pm
Fee: $50

An Introduction to Voiceovers – 20SPEATV
*One-on-One, Online Class*
“Wow, you have a great voice!” How many times have you heard that? Or maybe you listen to your favorite audio books, commercials, or cartoon characters and think, “I could do that!” Explore the voiceover industry with your instructor, a professional, working voice actor from Voices For All. Discover current trends in the industry and how they make it easy and affordable for just about anyone to get involved. You’ll learn about different types of voiceovers and the tools you’ll need to find success. Your instructor will take notes as you read a real script in this one-on-one video chat setting, and offer some coaching to improve your delivery. You’ll receive a professional voiceover evaluation later. One-time, 90-minute, introductory class. Learn more at http://www.voicesforall.com/ooo. 18 and over. You owe it to yourself to finally explore the possibilities of this fun and rewarding field!

Instructor: Voices for All
Starts: Determined by student
Length: 1 session, 90 minutes
Location: Video Chat session
Fee: $49 per person
Requirements: Students must have Internet access and video chatting capabilities using a method such as: Zoom, Skype (Win/Mac/Mobile) or iChat/FaceTime (Mac/iOS)

Social Security: Timing is everything – 20SPETE
Retirement is something many of us look forward to with anticipation. Turn that anticipation into action by assessing your retirement income sources and discovering tips to maximize your Social Security benefits. Plus, consider ways to leave something to those you care about.

Instructor: Curtis J. Behrend, CFP, FIC, CLTC
Financial Consultant
Starts: Tuesday, February 4
Length: 1 session, 6:30 pm
Fee: $25
**ACT Prep – 20SPEACTP**

Are you dreading the four hour monster known as the ACT? ACT Prep class will help you get familiar with the four subtests, learn some tricks for each section, and help you to feel more at ease and prepared to take on the challenge of the test. Each session will focus on one of the subtests (English, Math, Reading and Science) with time to work practice problems. We will also cover tips for the writing portion, as well as the ACT rubric for scoring. So, bring your calculator, some #2 wooden pencils, and your willingness to work and join us to prepare for the ACT!

**Instructor:** Stacey Calfee  
**Starts:** Wednesday, January 15  
**Length:** 6 sessions, 5:30-7:30 pm  
**Fee:** $60

**Introduction to Beekeeping 101 – 19FPEBK**

Have you thought about what it would take to be a beekeeper? Learn the basics of beekeeping and decide whether or not you would like to pursue the adventure of building a hive, taking care of bees, and maintaining bees. If there is enough interest, we will have a hands-on experience later in the spring with an additional fee. This one session course will just give you an introduction to what it would take to be a successful beekeeper.

**Instructor:** NW MO Bee Busters  
**Starts:** Saturday, January 11  
**Length:** 1 session, 1:00-5:00 pm  
**Fee:** $12

**Advanced Beekeeping 201 – 19FPEBK2**

This class brings to you more advanced techniques of Beekeeping. Learn how to nucs (split) hives and how to combine hives. What are some of the diseases in hives that cause hives to be lost? This class will help a Beekeeper learn what to look for to maintain a healthy hive.

**Instructor:** NW MO Bee Busters  
**Starts:** Saturday, February 8  
**Length:** 1 session, 1:00-5:00 pm  
**Fee:** $12

**Puppy/Dog Cues Training: Basics & Problem Solving – 20SPEDO**

Each Session Date will have different topics covered and all will include time for problem solving. February 3rd, Coming when Called; February 17th, Sit/Wait, & Sit/Stay; March 2nd, Down/Stay & Down/Wait; March 16th, Leave It & Drop It; March 30th, With Me/Heel/Out for a Walk, April 13th, Review/Problem Solving & CGC Testing available (additional fees apply). Can’t make any of these dates, request through the office Open Date and pay for the class, giving them your phone number and I will set a date with you that meets both of our schedules.

**Instructor:** Smitten Pet Sitten (Amy Mathias B.S. & A.K.C. Certified Evaluator)  
**Starts Days:** February 3rd & 17th, March 2nd, 16th & 30th, April 13th; 5:30 - 6:15 PM - Mondays,  
**Fee:** $40 per session, $180.00 for all.  
**Supplies to Bring:** 5’ or 6’ Leash minimum (no reel/retractable or chain leashes/collars), Collar (buckle, slip, or clasp), Treats – 3 different treats mixed together, easy to chew & cut/tear into dime size rewards, treat bag that is easy to access; water for you and your dog; item they love to play with: ball, stuffed toy, etc., NO: clothing items or bones. Do not feed the puppies/dogs before you come to the training sessions please. If you or your canine is not feeling well, just let us know, we’ll get you caught up another time.  
**Location:** Northwest Technical School south of Maryville High School.

**Work shop: Volunteering with your Pet – NEW – 20SPEFWSP**

This workshop will help educate the public about the Therapy Animal Program and what it takes to become a Pet Partner. Lots of interaction and fun. Learn how to become a therapy team with your pet. We include 7 species. Hope to see you there.

**Instructor:** Elaine Wallace, Pet Partner Evaluator, Pet Partner Instructor and Pet Partner Handler  
**Starts:** Thursday, February 27  
**Length:** 1 session, 5:00-8:00 pm  
**Fee:** Free
HEALTH AND WELL-BEING

Boost Your Brain – 20SHWBYB
This class uses a whole-person approach that helps you form new habits to live a healthier lifestyle, remember things better, be more organized, pay closer attention, and regulate your emotions.

**Instructor:** Katie Pemberton, Human Development and Family Studies Specialist for the University of Missouri Extension in Buchanan County

**Starts:** Tuesday, March 3

**Length:** 14 sessions, Tues/Thurs 10:00-11:00 am

**Fee:** $40

Youth Mental Health First Aid – *NEW* – 20SHWMH
One in 5 youth 13-18 live with a mental health condition. That means in a class of 25, 5 are impacted. It is so important for adults working with youth to understand Mental Health First Aid that teaches participants how to help adolescents experiencing a mental health or substance use challenge.

**Instructor:** Katie Pemberton, Human Development and Family Studies Specialist for the University of Missouri Extension in Buchanan County

**Starts:** Saturday, May 9

**Length:** 1 session, 8 am - 4 pm

**Fee:** $55

Tai Chi for Arthritis and Fall Prevention – 20SHWTCA1
Tai Chi for Arthritis and Fall Prevention is an evidence-based exercise program that combines gentle physical exercise and stretching with mindfulness. The fluid, gentle movements of Tai Chi improve muscular strength, flexibility and fitness as well as relaxation, balance and posture. Tai Chi is appropriate for individuals with or without arthritis, joint and muscle pain or elevated risk of falling. This class will meet for 1 hour, twice a week.

**Instructor:** Debbie Bennett

**Starts:** Wednesday, January 22 (Wednesdays and Fridays)

**Sessions:** 16 sessions, 1:00-2:00 pm

**Fee:** $55

Bring a water bottle and wear comfortable clothing.

If the 1 p.m. class fills up, a morning session will be added:

**Starts:** Wednesday, January 22 (Wednesdays and Fridays)

**Sessions:** 16 sessions, 8:30-9:30 am

**Fee:** $55

Bring a water bottle and wear comfortable clothing.

A Matter of Balance—20SHWSSSH1
A Matter of Balance is an award-winning program designed to reduce the fear of falling and increase activity levels of older adults. Participants will learn how to control falls and the fear of falling, set realistic goals for increasing activity, change their environment to reduce fall risk factors, and more. The program promotes exercise to increase strength and balance

**Instructor:** Debbie Bennett

**Session dates:** January 24 and 31, Feb 7, 14, 21 and 28, March 6 and 20

**Length:** 8 sessions, 10:00 am - Noon

**Fee:** $5

Bring a water bottle and wear comfortable clothing and tennis shoes.
Cooking with Fresh Herbs – 20SHWCFH
We will discuss herbs and learn the benefits to basil and garlic. Recipes will be shared as well as cooking and tasting.

Instructor: Shari Patterson
Starts: Tuesday, March 24 & Wednesday, March 25
Length: 2 sessions, 6:00-7:30 pm
Fee: $20

Valentine Gifts with Natural Ingredients – NEW – 20SHWNHR
Make and take recipes using natural ingredients with essentials oils. Perfect to use as gifts right before Valentine’s Day.

Instructor: Shari Patterson
Starts: Tuesday, February 4
Length: 1 session, 6:00-8:00 pm
Fee: $20

Natural Pain Management – 20SHWNHR
Learn about using nature pain relief techniques and herbal products. Along with self-help for pain and acute illness.

Instructor: Shari Patterson
Starts: Tuesday, January 28
Length: 1 session, 6:00-7:30 pm
Fee: $15

-growing fresh herbs – 20SHWNHR
Learn how to grow fresh herbs from seed or plant. Basil, garlic, thyme and parsley are just a few of the herbs you will learn about.

Instructor: Shari Patterson
Starts: Tuesday, February 11
Length: 1 session 6:00-8:00 pm
Fee: $15

Painting Class – NEW – 20SCPC
Come and paint an Easter project. No painting experience needed, just a desire to create something beautiful and have lots of fun in the process.

Instructor: Elaine Wallace
Starts: Thursday, March 12
Length: 1 session, 5:00-8:00 pm
Fee: $35, supplies included

Needle Tatting – 20SCTT
Learn this old time needlework favorite Grandma used to make. We’ll learn on the shuttle or on needles, whichever you prefer, and work on some simple designs as well as learning to read patterns. Supplies: bring a tatting shuttle if you have one. Shuttles and needles will be available from the instructor. Bring heavy crochet thread or perle cotton if you have it, to practice with. Some threads available from instructor.

Instructor: Patty Bagby
Starts: Tuesday, May 19
Length: 2 sessions, 7:00-9:00 pm
Fee: $22

T Shirt Quilt – 20SCTSQ
A quick method to making a T-shirt Quilt. Quilted as each block is constructed and with seams on the right side and fringed. Supplies: (bring to first class) T-shirts, washed and pressed; backing fabric, preferably 100% cotton, pre-washed and pressed; rotary cutter; 18 x 24 mat; 12-½” square, 6-½ x 24-½” ruler; sewing machine in good working order, a walking foot to fit is required; matching thread for the shirts or invisible thread to use on all; scissors; flat flower pins; 1 piece of foam board if you want to cut blocks more than 12 ½” square; x-acto or razor knife for cutting foam board.

Instructor: Patty Bagby
Starts: Tuesday, April 14 & April 21
Length: 2 sessions, 7:00-9:00 pm
Fee: $22

Country Dance Beginners – 20SDMCCI
Learn the Texas Two-Step, Waltz, Polka, Cotton-eyed Joe, Copper Head Road Line, Electric Slide, East Coast Swing and more. Great fun and exercise for couples and singles.

Instructor: Terry & Cathy Lesher
Starts: Tuesday, January 14
Length: 5 sessions, 7:00-9:00 pm
Fee: $34
Acrylic Pouring – 20SCPO
Come try acrylic paint pouring to create your own masterpiece. It’s easy, fun and surprising what anyone can create. Bring along 2-3 bottles of acrylic paint that you’d like to combine, plus black and white. Paint should be all the same brand. They should look good together and have good contrast. They can be gloss or matte. Also needed are 2 canvases no larger than 9 x 12, rubber gloves, a shallow box to carry each canvas home in. Any questions, call teacher. Small fee for supplies used.
Instructor: Patty Bagby
Starts: Tuesday, May 5
Length: 2 sessions. 7:00-9:00 pm
Fee: $22

Beginning Watercolor – 20SCCBWP
Have you always admired beautiful watercolors and wished you could paint like that even though you’ve heard it is the most difficult painting medium? Come dispel the myth and learn the techniques to make watercolor do what YOU want it to do. We’ll learn the basics and then build on that as we create paintings you’ll be proud of. Bring what watercolor supplies you already own. Call instructor for help in picking new supplies for the class.
Instructor: Patty Bagby
Starts: Thursday, April 16
Length: 5 sessions, 6:30-9:00 pm
Fee: $75 (plus supplies)

Roll Fun-Make and Take – 20SCRF
Learn the basics of home-made rolls and cinnamon rolls. Learn the steps to making delicious rolls and get to taste and leave with rolls. Register by March 31. Please bring a pan for baking your rolls.
Instructor: Donna Lewis
Starts: Wednesday, April 1
Length: 1 session, 5:00-6:30 pm
Fee: $24

Cake Decorating 101 – 20SCCD
Learn basic cake decorating, some borders, flowers and some leaves.
Instructor: Karlene Jenkins
Starts: Tuesday, March 10
Length: 3 sessions, 6:30-9:00 pm
Fee: $30 plus supplies-tips #3, #20, #67, #104 flower nail #7, 2- 10 inch reusable bags, 2-couplers and a set of colors.

Hunter Education (Firearm Safety) Skills Field Day – 20SGOHE
Anybody completing online hunter education can participate in the skills field day. Register on-line for the course. If you need more information contact the St. Joseph regional office at 816-271-3100 or www.mdc.mo.gov. You will receive your hunter education certification after completing the online hunter education course and the skills field day. This class is for any person 11 or older needing Hunters Education Certification. This is the skills portion only.
Instructor: Nate Carr
Starts: Saturday, March 28
Length: 1 session, 8:00 am – 12:00 pm
Fee: Free

Missouri Fence Law – NEW – 20SPEMFL
Missouri has a complicated fence law, in part that Missouri has two separate laws, depending on the county that the land is in. Landowners need to be aware of what the law is in their county and this meeting will help them better understand their rights and responsibilities.
Instructor: Randa Doty
Starts: Monday, February 3
Length: 1 session, 6:30 pm
Fee: $30
<table>
<thead>
<tr>
<th>DATE</th>
<th>COURSE</th>
<th>INSTRUCTOR</th>
<th>DAY</th>
<th>TIME</th>
<th>LENGTH</th>
<th>FEE</th>
<th>LOCATION</th>
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</thead>
<tbody>
<tr>
<td>3/19</td>
<td>Tie Dye on the Fly - NEW</td>
<td>Davina Gilham</td>
<td>Thursday</td>
<td>5:00 - 7:00 pm</td>
<td>1 session</td>
<td>$12</td>
<td>NTS</td>
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<tr>
<td>4/2</td>
<td>Introduction to Drone Flight - NEW</td>
<td>Travis Husing</td>
<td>Thursday</td>
<td>5:30 - 6:30 pm</td>
<td>3 sessions</td>
<td>$50</td>
<td>NTS</td>
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<tr>
<td>2/4</td>
<td>Social Security: Timing is Everything</td>
<td>Curtis J. Behrend, CFP, FIC, CLTC</td>
<td>Tuesday</td>
<td>6:30 pm</td>
<td>1 session</td>
<td>$25</td>
<td>NTS</td>
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<tr>
<td>3/3</td>
<td>Your Family Heritage &amp; Genealogy</td>
<td>John Campbell</td>
<td>Tuesday</td>
<td>6:00 - 8:00 pm</td>
<td>3 sessions</td>
<td>$30</td>
<td>NTS</td>
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<tr>
<td></td>
<td>An Introduction to Voiceovers</td>
<td>Voices for All</td>
<td>TBD</td>
<td>90 minutes</td>
<td>1 session</td>
<td>$49</td>
<td>Online</td>
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<tr>
<td>1/15</td>
<td>ACT Prep</td>
<td>Stacey Calfee</td>
<td>Wednesday</td>
<td>5:30 - 7:30 pm</td>
<td>6 sessions</td>
<td>$60</td>
<td>NTS</td>
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<tr>
<td>1/11</td>
<td>Introduction to Beekeeping 101</td>
<td>NW MO Bee Busters</td>
<td>Saturday</td>
<td>1:00 - 5:00 pm</td>
<td>1 session</td>
<td>$12</td>
<td>NTS</td>
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<tr>
<td>2/8</td>
<td>Advanced Beekeeping 201</td>
<td>NW MO Bee Busters</td>
<td>Saturday</td>
<td>1:00 - 5:00 pm</td>
<td>1 session</td>
<td>$12</td>
<td>NTS</td>
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<tr>
<td>2/3</td>
<td>Puppy/Dog Training Basics</td>
<td>Smitten Pet Sitten - Amy Mathias</td>
<td>Mondays</td>
<td>5:30 - 6:15 pm</td>
<td>6 sessions</td>
<td>$40 per session</td>
<td>NTS</td>
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<tr>
<td>2/27</td>
<td>Volunteering with your Pet Workshop - NEW</td>
<td>Elaine Wallace</td>
<td>Thursday</td>
<td>5:00 - 8:00 pm</td>
<td>1 session</td>
<td>FREE</td>
<td>NTS</td>
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<td></td>
<td>Boost Your Brain</td>
<td>Katie Pemberton, MU Extension</td>
<td>Tues/Thurs</td>
<td>10:00 - 11:00 am</td>
<td>14 sessions</td>
<td>$40</td>
<td>NTS</td>
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<tr>
<td>5/9</td>
<td>Youth Mental Health First Aid - NEW</td>
<td>Katie Pemberton, MU Extension</td>
<td>Saturday</td>
<td>8:00 - 4:00 pm</td>
<td>1 session</td>
<td>$55</td>
<td>NTS</td>
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<tr>
<td>1/22</td>
<td>Tai Chi for Arthritis and Fall Prevention</td>
<td>Debbie Bennett, MU Extension</td>
<td>Wed/Fri</td>
<td>1:00 - 2:00 pm</td>
<td>16 sessions</td>
<td>$55</td>
<td>NTS</td>
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<tr>
<td>1/24</td>
<td>A Matter of Balance</td>
<td>Debbie Bennett, MU Extension</td>
<td>Friday</td>
<td>10:00 am - Noon</td>
<td>8 sessions</td>
<td>$5</td>
<td>NTS</td>
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<tr>
<td>3/24</td>
<td>Cooking with Fresh Herbs</td>
<td>Shari Patterson</td>
<td>Tues/Wed</td>
<td>6:00 - 7:30 pm</td>
<td>2 sessions</td>
<td>$20</td>
<td>NTS</td>
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<tr>
<td>2/4</td>
<td>Valentine Gifts w/Natural Ingredients - NEW</td>
<td>Shari Patterson</td>
<td>Tuesday</td>
<td>6:00 - 8:00 pm</td>
<td>1 session</td>
<td>$20</td>
<td>NTS</td>
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<tr>
<td>1/28</td>
<td>Natural Pain Management</td>
<td>Shari Patterson</td>
<td>Tuesday</td>
<td>6:00 - 7:30 pm</td>
<td>1 session</td>
<td>$15</td>
<td>NTS</td>
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<tr>
<td>2/11</td>
<td>Growing Fresh Herbs</td>
<td>Shari Patterson</td>
<td>Tuesday</td>
<td>6:00 - 8:00 pm</td>
<td>1 session</td>
<td>$15</td>
<td>NTS</td>
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<tr>
<td>1/14</td>
<td>Country Dance Beginners</td>
<td>Terry &amp; Cathy Lesher</td>
<td>Tuesday</td>
<td>7:00 - 9:00 pm</td>
<td>5 sessions</td>
<td>$34</td>
<td>NTS</td>
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<tr>
<td>3/26</td>
<td>Rain Boot Wreath - NEW</td>
<td>Holly Kathol</td>
<td>Thursday</td>
<td>7:00 - 9:00 pm</td>
<td>1 session</td>
<td>$35</td>
<td>NTS</td>
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<tr>
<td>3/12</td>
<td>Painting Class - Easter Project - NEW</td>
<td>Elaine Wallace</td>
<td>Thursday</td>
<td>5:00 - 8:00 pm</td>
<td>1 session</td>
<td>$35</td>
<td>NTS</td>
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<td>5/19</td>
<td>Needle Tatting</td>
<td>Patty Bagby</td>
<td>Tuesday</td>
<td>7:00 - 9:00 pm</td>
<td>2 sessions</td>
<td>$22</td>
<td>NTS</td>
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<td>4/14</td>
<td>T-Shirt Quilt</td>
<td>Patty Bagby</td>
<td>Tuesday</td>
<td>7:00 - 9:00 pm</td>
<td>2 sessions</td>
<td>$22</td>
<td>NTS</td>
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<tr>
<td>5/5</td>
<td>Acrylic Pouring</td>
<td>Patty Bagby</td>
<td>Tuesday</td>
<td>7:00 - 9:00 pm</td>
<td>2 sessions</td>
<td>$22</td>
<td>NTS</td>
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<td>4/16</td>
<td>Beginning Watercolor</td>
<td>Patty Bagby</td>
<td>Thursday</td>
<td>6:30 - 9:00 pm</td>
<td>5 sessions</td>
<td>$75 plus supplies</td>
<td>NTS</td>
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<td>DATE</td>
<td>COURSE NAME</td>
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<td>4/1</td>
<td>Roll Fun - Make and Take</td>
<td>Donna Lewis</td>
<td>Wednesday</td>
<td>5:00 - 6:30 pm</td>
<td>1 session</td>
<td>$24</td>
<td>NTS</td>
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<td>3/10</td>
<td>Cake Decorating 101</td>
<td>Karlene Jenkins</td>
<td>Tuesday</td>
<td>6:30 - 9:00 pm</td>
<td>3 sessions</td>
<td>$30 see listing</td>
<td>NTS</td>
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<tr>
<td>3/14</td>
<td>Babysitter’s Training</td>
<td>Kathy Lipiec</td>
<td>Saturday</td>
<td>8:30 am - 3:30 pm</td>
<td>1 session</td>
<td>$45 plus supplies</td>
<td>NTS</td>
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<td>3/28</td>
<td>Hunter Education Skills Field Day</td>
<td>Nate Carr</td>
<td>Saturday</td>
<td>8:00 am - 12:00 pm</td>
<td>1 session</td>
<td>FREE</td>
<td>NTS</td>
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<tr>
<td>2/4</td>
<td>Normal vs. Not Normal Aging</td>
<td>Susan Hornbuckle</td>
<td>Tuesday</td>
<td>12:00 - 2:00 pm</td>
<td>1 session</td>
<td>$12</td>
<td>NTS</td>
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<tr>
<td>2/4</td>
<td>Positive Physical Approach™ and Hand-under-Hand™</td>
<td>Susan Hornbuckle</td>
<td>Tuesday</td>
<td>2:00 - 4:00 pm</td>
<td>1 session</td>
<td>$12</td>
<td>NTS</td>
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<tr>
<td>1st Mon.</td>
<td>Red Cross CPR/First Aid/AED</td>
<td>Call 660-671-1283</td>
<td>6:00 - 9:00 pm</td>
<td>1 session</td>
<td>$40</td>
<td>NTS</td>
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<td>Tabe Testing</td>
<td>Call 660-562-3022</td>
<td>2:00 - 4:00 pm</td>
<td>1 session</td>
<td>$20</td>
<td>NTS</td>
<td></td>
</tr>
<tr>
<td></td>
<td>CNA &amp; CMT Challenge Exams</td>
<td>By appointment only, call 660-671-1283.</td>
<td>See listing for details.</td>
<td>$150 plus fee</td>
<td>NTS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1/21</td>
<td>Certified Nursing Assistant</td>
<td>Susan Hornbuckle</td>
<td>Tues./Thurs.</td>
<td>Noon - 4:00 pm</td>
<td>19 sessions</td>
<td>$800 plus $60 text</td>
<td>NTS</td>
</tr>
<tr>
<td></td>
<td>Certified Medication Technician (CMT) (Includes Insulin Administration)</td>
<td>TBA</td>
<td>TBA</td>
<td>60 class hrs.</td>
<td>1 session</td>
<td>$650</td>
<td>NTS</td>
</tr>
<tr>
<td></td>
<td>Emergency Medical Technician</td>
<td>TBA</td>
<td>Tu/Th &amp; M/W</td>
<td>6:00 - 10:00 pm</td>
<td>$1000 plus fees</td>
<td>NTS</td>
<td></td>
</tr>
<tr>
<td></td>
<td>EMT-B CEU Classes</td>
<td>TBA</td>
<td>Tu/Th</td>
<td>6:00 - 10:00 pm</td>
<td>$15 per class</td>
<td>NTS</td>
<td></td>
</tr>
<tr>
<td>2/7</td>
<td>Online QuickBooks for Beginners</td>
<td>Rebecca Lobina</td>
<td>Friday</td>
<td>9:00 am - 12:00 pm</td>
<td>1 session</td>
<td>$70</td>
<td>NTS</td>
</tr>
<tr>
<td>2/5</td>
<td>Supervisory Certificate Series</td>
<td>MU Extension Staff</td>
<td>Wednesday</td>
<td>Full &amp; Half Day</td>
<td>6 sessions</td>
<td>$875</td>
<td>NTS</td>
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<tr>
<td>1/14</td>
<td>Computers for the Absolute Beginner</td>
<td>Nick Allee</td>
<td>Tuesday</td>
<td>5:00 - 7:00 pm</td>
<td>4 sessions</td>
<td>$59</td>
<td>NTS</td>
</tr>
<tr>
<td>2/4</td>
<td>How Computers Work</td>
<td>Nick Allee</td>
<td>Tuesday</td>
<td>5:00 - 7:00 pm</td>
<td>3 sessions</td>
<td>$39</td>
<td>NTS</td>
</tr>
<tr>
<td>2/25</td>
<td>Practical Computer Concepts &amp; Applications</td>
<td>Nick Allee</td>
<td>Tuesday</td>
<td>5:00 - 7:00 pm</td>
<td>4 sessions</td>
<td>$59</td>
<td>NTS</td>
</tr>
<tr>
<td>3/3</td>
<td>Excel</td>
<td>Nick Allee</td>
<td>Tuesday</td>
<td>5:00 - 7:00 pm</td>
<td>2 sessions</td>
<td>$29</td>
<td>NTS</td>
</tr>
<tr>
<td>TBA</td>
<td>Welding Fundamentals</td>
<td>John Monjar</td>
<td>On Demand</td>
<td>4:00 - 7:00 pm</td>
<td>7 sessions</td>
<td>$350</td>
<td>NTS</td>
</tr>
<tr>
<td>4/20</td>
<td>Basic Refinishing</td>
<td>John Monjar</td>
<td>Monday</td>
<td>6:00 - 8:00 pm</td>
<td>5 sessions</td>
<td>$38</td>
<td>Monjar’s Wood Shop</td>
</tr>
</tbody>
</table>
Normal vs. Not Normal Aging – 20SHCNNA
This workshop helps learners understand and recognize the differences in “normal” and “not normal” aging. The workshop emphasizes the value of matching helping behaviors to the person’s needs and retained abilities to promote a sense of control and self-direction, and addresses typical issues that occur throughout the progression of dementia.

Instructor: Susan Hornbuckle
Starts: Tuesday, February 4
Length: 1 session, 12:00 – 2:00 pm
Fee: $12

“Positive Physical Approach™ (PPA and Hand-under-Hand™ (HUH)” – 20SHCPPA
This workshop focuses on positive physical approach to Care’s care partnering techniques, including Positive Physical Approach™ (PPA) and Hand-under-Hand™ (HUH). These newly learned skills enable care partners to shift from simply “dealing with the behaviors” to creating a positive and caring environment.

Instructor: Susan Hornbuckle
Starts: Tuesday, February 4
Length: 1 session, 2:00-4:00 pm
Fee: $12

American Red Cross CPR/First Aid/AED – 20SHCCPR
This hands-on course teaches you responses and skills for how to respond in emergency situations. Course content can include Adult or Child CPR skills. This course can be tailored to meet the needs of the group wanting to take or update their CPR skills.

Offered the 1st Mondays of each month February 3, March 2, April 6 and May 4, 6:00-9:00 pm
Class will be cancelled if at least 8 students are not enrolled. Call 660-671-1283 to enroll!
Fee: $40

TABE Testing
Enrollees in EMT Class must meet certain grade level standards which are established through the TABE Test. Contact Northwest Technical School Office at 660-562-3022, to schedule a testing date.
Cost: $20

CNA & CMT Challenge Exams – 20SHCCNACMTC
This exam is for the individual who meets special criteria and wants Missouri CNA or CMT Certification. Must have a letter of approval from the Missouri Department of Health and Senior Services.
By appointment only-call 660-671-1283
Cost: $150 + certification fee

Certified Nursing Assistant – 20SHCCNA
Receive 75 hours of classroom training as a nurse assistant in skilled residential care. Classroom study coincides with 100 hours of clinical training at your place of employment. Cost includes certification exam.

Instructor: Susan Hornbuckle
Starts: Tuesday, January 21 (Tues/Thurs)
Length: 19 sessions, Noon -4:00 pm
Fee: $800 plus $60 text

Certified Medication Technician (CMT) (Includes Insulin Administration) – 20SCCMT
Upgrade your CNA skills to become a medication technician in a skilled care facility. The four hour insulin administration component certifies a medication technician to administer insulin in a skilled health care facility. Call for details if you only need the insulin administration component. Students must be an active CNA for 6 months, take and pass a TABE test, and have a letter of recommendation from a DON or administrator.

Starts: When 10 enroll
Length: 60 class hours, 8 clinical hours and 2 final hours
Fee: $650 tuition
Interested in becoming a nurse?
Let NCMC help you achieve your goal!

Practical Nursing and Associate Degree Nursing
Programs offered in Maryville at Northwest Missouri Tech School.
A+ eligible programs!

For more information call 660-562-4185
or contact Aimee Riley at ariley@mail.ncmissouri.edu
Supervisory Certificate Series Sessions Offered at NTS

Take your supervisory and leadership skills to the next level! Course sessions address relationships, communication, teams, conflict, legal, and coaching, and include hands-on activities and discussions so participants also learn from each other. Course designed by the Missouri Training Institute (part of the University of Missouri Trulaske College of Business and University of Missouri Extension) and taught by MU Extension. Participants receive a supervisory skills certificate upon completion of all of the sessions.

Wednesday, February 5, 9:00 a.m.-4:00 p.m.
Session 1: Building Effective Relationships
Building effective relationships with the team members you supervise is one of the best strategies to ensure team performance and prevent future conflicts. By focusing on relationships, you gain trust and respect. This full day session will examine personality differences, generational differences, and how to proactively build trust.

Wednesday, February 12, 9:00 a.m.-12:00 p.m.
Session 2: Communicating Successfully
In today’s fast-paced business environment, successful communication requires more than just speaking your mind loudly enough for others to hear you. This session will sharpen both your written and verbal communication skills to maximize understanding and minimize confusion among those with whom you communicate.

Wednesday, February 12, 1:00-4:00 p.m.
Session 3: Leading High-Performance Teams
As the supervisor, you are responsible for the leadership of your staff. This session will address the interpersonal and organizational advantages of working together. You will also participate in some experiential learning exercises that illustrate what it takes to lead others through the challenges of team development. Finally, learn how to set team boundaries and communicate team expectations to increase the commitment and performance of your employees.

Wednesday, February 19, 9:00 a.m.-12:00 p.m.
Session 4: Guiding Conflict Resolution
In the workplace, even healthy differences can escalate into conflict. Addressing conflict quickly and effectively is a crucial supervisory skill. This session enables participants to recognize the signs that conflict exists, assess each conflict situation and serve as a catalyst to encourage those involved to achieve resolution.

Wednesday, February 19, 1:00 p.m.-4:00 p.m.
Session 5: Your Legal Responsibilities
Supervisors are often placed in a difficult position. On one hand they are charged with motivating and directing the workforce. On the other, they must protect the organization from liability. This session will explore the legal responsibilities of the supervisory role by examining best practice solutions to discrimination, sexual harassment and the progressive discipline process.

Wednesday, February 26, 9:00 a.m.-4:00 p.m.
Session 6: Coaching Employees
The coaching process is central to performance management. By creating the appropriate climate and context to empower individuals and teams, great coaches are able to achieve extraordinary results. The workshop will provide you the coaching tools you need to motivate, delegate and diagnose performance problems; provide performance feedback; and facilitate the problem-solving process for employees.

Fee: $875 full series; $280 full day; $140 half day
Lunch not provided.

SAVE $$$$ on things you’re going to buy anyway!

Radio Auction
starts
Saturday, January 18
9:00 am to Noon
thru March 28
**COMPUTERS**

**Computer for the Absolute Beginner – 20SCAB**
This class is designed for people who have little to no experience with computers and would like to begin developing this skill. We will focus on the most basic skills: turning the machine on and off, using the mouse, navigating Windows, internet browsing, keyboard shortcuts, Google applications, and email.

**Instructor:** Nick Allee  
**Starts:** Tuesday, January 14  
**Length:** 4 sessions, 5:00-7:00 pm  
**Fee:** $59

**How Computers Work – 20SCHCW**
This class will focus on what makes computers run, the different components of a computer, what software is, how networking and the internet work, as well as delving into the idea of present-day operating systems and how they work. This class is less hands on and provides a deeper knowledge behind how computers function. This class is an entry level class and has no requirements so all the info will be explained at the most basic level of computer understanding.

**Instructor:** Nick Allee  
**Starts:** Tuesday, February 4  
**Length:** 3 sessions, 5:00-7:00 pm  
**Fee:** $39

**Practical Computer Concepts and Applications – 20SPCCA**
This 4 session class teaches the importance of programs and concepts to become a well-rounded computer user. From using antivirus software and the task manager to managing backups and updates, this class has a little bit of everything necessary to keep your computer fast and secure. If there is time at the end we will also go over up and coming applications to know about for the future.

**Instructor:** Nick Allee  
**Starts:** Tuesday, February 25  
**Length:** 4 sessions, 5:00-7:00 pm  
**Fee:** $59

**Excel – 20SCOBE**
Set up a spreadsheet with simple formatting and simple formulas. Develop the use of formulas and formatting to enhance the basic spreadsheet for various business or home users.

**Instructor:** Nick Allee  
**Starts:** Tuesday, March 3  
**Length:** 2 sessions, 5:00-7:00 pm  
**Fee:** $29

**TECHNICAL**

**Welding Fundamentals – 20STWF**
A 20 hour program specially designed to gain knowledge in welding repair. Students will be exposed to Oxy-fuel cutting and brazing, Shielded Metal Arc welding (stick) and Gas Metal Arc welding (MIG).

**Starts:** On demand  
**Length:** 7 sessions, 4:00-7:00 pm  
**Fee:** $350

**Basic Refinishing – 20STBR**
This class uses a hands-on approach and will offer the newcomer training in the basics of refinishing. Students will bring a small project (chair or table) to refinish in class. Proper safety techniques will be demonstrated and emphasized throughout the course.

**Instructor:** John Monjar  
**Starts:** Monday, April 20  
**Location:** Monjar’s Wood Shop-990 South Hester  
**Length:** 5 sessions, 6:00-8:00 pm  
**Fee:** $38 (Call 660-671-1283 for a supply list)
Let’s get to work! Employment and Life Skills Workshop

This workshop will guide job seekers through effective interview techniques, job search strategies and provide up-to-date job leads. You will learn goal setting and communication techniques to help you in life and employment.

1:00 pm to 3:00 pm

Classes offered Monthly on the 4th Tuesday and Wednesday (Participants must attend both consecutive days.)

at the Missouri Job Center
114 West 3rd St., Maryville

For more information contact:
Rita Wallinga, rita@nwmorccog.org
660-582-8980

Sponsored by
Catholic Charities of Kansas City & St. Joseph and The Missouri Job Center

Northwest Technical School

INSTRUCTOR-LED
ONLINE COURSE BUNDLES

Adobe Value Suite
Interested in digital design and photo editing? This discounted group of courses teaches you the basics of Adobe’s powerful image and graphic design software.

Quickbooks 2016 Series
Master the fundamentals and more advanced functions of QuickBooks 2016. Learn everything from creating statements to using batch invoicing and managing journal entries.

Web Design Value Suite
Create your own webpages and websites after learning everything from web design layout to CSS3/HTML5 and Javascript.

Writing and Editing Value Series
Brush up on your grammar, writing, and editing skills with this discounted bundle of online courses!

Accounting Fundamentals Series
If you’re interested in increasing your financial awareness while also gaining a marketable skill, this series of courses is perfect for you.

Presentation Skills Suite
Learn everything you need to know to master public speaking, create PowerPoint presentations, and incorporate humor into your presentation delivery.

SQL Series
SQL is one of the most requested skills from today’s data-driven employers. Learn the coding language in these easy to follow online courses.

Grant Writing Suite
Learn everything you need to know to start writing grant proposals and consult or volunteer for non-profit, public foundations.

Hundreds of courses to choose from!

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(660) 562-3022

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FREE Classes

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• Workplace Skills
• Improve Academic Skills

For a Northwest Missouri class near you, call:
660-582-5615
abe@nwmissouri.edu

First-time testers get their High School Equivalency test FREE!

Enroll in classes NOW!!
Babysitter's Training - 18FYBT

Are you ready to start your babysitting career or update your skills? 5th-8th graders (minimum age of 11 years old). Bring a baby doll and a sack lunch.

Instructor: Kathy Lipiec
Starts: Saturday, November 3
Length: 1 session 8:30 am-3:30pm
Fee: $45 plus supplies

Kids Dog Training Class - 18FPEKDT

This course is presented to help kids ages 7 to 15 learn about basic dog obedience, dog handling, safety around dogs, and responsible dog ownership. Also learn how to teach tricks to their dog. If kids don't have a dog, but still want to participate then a dog will be provided for them to work with in the class.

Instructor: Elaine Wallace CT, APDT
Starts: Sunday, November 4
Length: 4 sessions 2:00-3:00 pm
Fee: $20
Supplies: Dog, buckle collar, leash, soft treats {no retractable leashes, choke collars, or pinch collars

Basic Archery - 18FGOBA

Come and learn the fundamentals of archery safety and proper form for executing the shot. Students will be instructed in proper form using the Genesis bow and arrows. Students will be allowed to shoot after demonstrating knowledge of safety rules and proper form. Families are welcome to join!

Instructor: Tom "Big Bird" Ciak
Location: Big Birds Bait 216 N Main Street Maryville
Starts: Wednesday, October 24
Length: 4 sessions 6:00-8:00 pm
Fee: $20 (plus supplies)

Hunter Education (Firearm Safety) Skills Field Day - NEW - 18FGOHE

Anybody completing online hunter education can participate in the skills field day. Register on-line for the course. If you need more information contact the St. Joseph regional office at 816-271-3100 or www.mdc.mo.gov. You will receive your hunter education certification after completing the online hunter education course and the skills field day. This class is for any person 11 or older needing Hunters Education Certification. This is the skills portion only.

Instructor: Chad Gray
Starts: Saturday, August 25
Length: 1 session 8:00 am-12:00 pm
Fee: Free

FIVE EASY WAYS TO REGISTER

PHONE IN: 660-562-3022 - Ask for Lori Tally
WALK-IN: You may register in person at Northwest Technical School Office Hours: Monday-Friday from 8 a.m. to 4 p.m.
MAIL-IN: You may register by completing the registration form and mailing it with your fee to Community Education, 1515 South Munn, Maryville, MO 64468
FAX: You may register by fax using VISA or MasterCard. Complete the registration and fax to 660-562-2010
EMAIL: tally@maryviller2.com

ENROLL TODAY – CALL 660-562-3022

Classes Begin in January
All classes scheduled as requested
Make your payment by *Cash *Check *VISA *MasterCard

GIFT CERTIFICATES AVAILABLE!

Give a class as a gift. Buy a gift certificate in any amount which can be applied to the cost of tuition. For more information please call 660-562-3022 or email Lori at tally@maryviller2.com.

2020 SPRING REGISTRATION FORM

Please mark your calendar with class information. You are enrolled as soon as we receive this form and payment of fees. You will not be notified unless difficulty is encountered.

NAME: __________________________________________________________
ADDRESS: _________________________________________________________
CITY: ____________________________ ZIP: ________
DAYTIME PHONE: ____________________________
EVENING PHONE: ____________________________
EMAIL: ____________________________________________________________

METHOD OF PAYMENT:
CASH ___ CHECK ___ VISA ________ MasterCard ________
CARD NUMBER _______________________________ EXPIRES ________
CCV 3-DIGIT CODE ________

PLEASE ENROLL ME IN:
COURSE TITLE TIME DATE FEE
______________________________________________
______________________________________________
______________________________________________
______________________________________________

TOTAL _______

Make checks payable to: Maryville R-II
Enclose fees & mail to: COMMUNITY EDUCATION
1515 S. MUNN
MARYVILLE, MO 64468

I have read and understand the registration and refund policy for Community Education classes.

Signature ____________________________ Date ___________
2020 SAFETY CLASSES
in conjunction with
St. Joseph Safety & Health Council

CONFINED SPACE ENTRY
March 24 from 8 am to 4 pm, St. Joseph
May 12 from 8 am to 4 pm, Maryville

10-HOUR GENERAL INDUSTRY
April 7 from 8 am to 4 pm, St. Joseph
April 8 from 8 am to Noon, St. Joseph
January 14 from 8 am to 4 pm, Maryville
January 15 from 8 am to Noon, Maryville

FORKLIFT TRAINING
February 25 from 8 am to Noon, Maryville
March 16 from 8 am to 10 am, St. Joseph

HAZMAT TRAINING
HAZWOPER 8 HR. REFRESHER
April 6 from 8 am to 4 pm, St. Joseph
May 19 from 8 am to 4 pm, Maryville

Blood Bourne Pathogens
2-HOUR REFRESHER
March 3 from 8 am to 10 am, St. Joseph

Lockout/Tagout 4-HOUR
February 4 from 8 am to Noon, Maryville

Unless otherwise noted, all Maryville programming will be hosted at Northwest Technical School
http://www.stjoesafetycouncil.org